

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

March 18, 2024

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Carlene Klinect, Kevin Bittaker (Superintendent),
Tiffany Shultz (Office Manager)

Absent: Richard Barbera

Mrs. Klinect moved to approve the minutes of the meeting on March 4, 2024. Mr. Greer seconded the motion. The motion passed unanimously.

Mrs. Klinect moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

Chief Burson asked the Board if they would be willing to allow a mounting pole and shed with equipment to sit on the property of our water tower on Greenwich Rd. for their new radio systems. The Board is willing to work with the Police Department on this, however that property is leased. The property owner will have to agree, and the lease agreement will have to be reviewed prior to moving forward.

Utility Committee Report:

Council Member Gordon reported that Ordinance 2024-18 was passed with emergency language at the council meeting. The mayor has also sent over paperwork to the Board regarding the HR companies being evaluated for hire.

Superintendent's Report:

Mr. Bittaker would like approval to recover the steel roof of a building at the well, as well as re-roof another. The cost for both roofs would total \$14,000.00. Mr. Greer made a motion to approve the cost. The motion was seconded by Mrs. Klinect. The motion passed unanimously. Mr. Bittaker would also like approval to purchase equipment used to bore under roadways and sidewalks. We have been borrowing a large one from The Village of Lodi for the last year and our smaller unit is outdated and insufficient. The cost, to be split between water and electric funds, would be \$7,300.00. Mr. Greer made the motion to approve the purchase. Mrs. Klinect seconded the motion. The motion passed unanimously. The waterline project is underway, with digging set to begin March 19, 2024.

Office Manager's Report:

Mrs. Shultz reported that the new office computers were installed on March 8, 2024, and all is going well with them.

Mrs. Shultz also requested vacation for March 25-29, 2024.

Old Business:

None

New Business:

None

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Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Greer. The motion passed unanimously at 6:57 PM.



BRIAN GREER
PRESIDENT



LISA NEMASTIL
FISCAL OFFICER